

Process Development Specialist (m/w/d) - Experienced technical writer

NDT Global is a leading pipeline robotics service provider for the oil and gas industry. We provide comprehensive ultrasonic pipeline inspection and integrity management services around the world, with in-house developed advanced pipeline robotics technology. NDT Global is known for high quality and reliability furthermore we are optimising our innovative research continuously. We have trust in our employees and encourage them to develop their professional skills and creativity.

Be part of our team!

The goal of the Process Development Specialist is to lead the delivery of high-quality process and subprocess documentation and to support reporting groups to fulfil their technical documentation needs and requirements.

Your Responsibilities:

- Work closely with internal Global stakeholders to deliver high quality and efficient process and subprocess documentation (including flowcharts) according to agreed deadlines
- Collaborate with and incorporate input from executive leaders, managers, engineers, subject matter experts (SME's), and other key stakeholders across the organization to facilitate technical consistency and accuracy.
- Schedule and conduct technical, editorial, and approval reviews prior to publishing documentation.
- Drive implementation of innovative approaches to improving efficiency to existing processes.
- Apply deep subject matter knowledge to continuously improve process documentation.
- Maintain a process development schedule and provide periodic progress updates to management.
- Identify roadblocks to task completions and effectively bring them to management for resolution

Requirements

- A two-year degree or diploma in a writing or technical discipline (e.g. technical documentation, journalism, English, computer science) is required
- Minimum of 4 years of extensive experience writing and editing technical content Advanced knowledge of Microsoft Office (Word, Excel, Access, and Outlook)
- Works in a general office environment
- Occasional work in the warehouse environment including occasional work near moving mechanical parts, high precarious places and around all types of noise
- Frequent international travel

Benefits

- Great long-term career prospects
- Challenging tasks in innovative and intercultural teams
- Individual opportunities for career development
- Attractive remuneration system
- Flexible working hours

Contact Details

Please apply by using our application form on <https://ndt-global.onapply.de/>

For further information you can contact our Talent Sourcing Team by email career@ndt-global.com. We look forward to receiving your application!

NDT Global GmbH & Co. KG, Friedrich-List-Str. 1, 76297 Stutensee
www.ndt-global.com/about/careers

Wir freuen uns Sie kennenzulernen!

